

**Summary of Product and Service Information (RIPLAY) General Version**

<b>Producer Name</b>	:	PT Great Eastern General Insurance Indonesia
<b>Product Name</b>	:	Association Liability
		<b>Product Type</b> : Liability
<b>Deskripsi Product</b>	:	Provide protection to the Board of Directors, Commissioners, and the team management of an association due to negligence on their professionalism in carrying out their duties and responsibilities in the association.

**KEY FEATURES ON ASSOCIATION LIABILITY INSURANCE**

<b>Insurance Term</b>	:	<b>12 months from the agreed date</b>
<b>Sum Insured and Object</b>	:	Based on the agreed coverage value
<b>Deductible / Own Risk</b>	:	USD XXX each and every claim inclusive of costs and expenses <i>*Deductible can also be determined based on the underwriting policy and agreed upon by the insured</i>
<b>Premium Fee</b>	:	<ul style="list-style-type: none"> <li>- Premium fee = Premium (Calculation are based on the financial report of an association that is calculated with the company's rater)</li> <li>- Stamp Duty = Rp. 10,000 or its equivalent</li> <li>- Policy Fee = Rp. 50,000 or its equivalent</li> </ul>

**BENEFITS (GUARANTEE)**

Association Manager Professional Insurance Policy offers automatic protection to Directors, Association Secretaries, Managers, Trustees, Employees, and Association Board Member (whether they receive a salary or not)

- Civil Law Cases
- Defense of criminal law cases
- Slander
- Breach of Law
- Breach of Trust
- Breach of Fiduciary or Breach of regulatory authority

Includes (1) compensation provide to directors and managers and member of association committees, (2) out-of-court settlements, (3) costs and expenses for defense, and (4) fees for appointing legal counsel.

- AUTO EXPANSION**
- Additional claim reporting time
  - Advance Payment of costs and expenses for defense
  - Intellectual Property
  - Lost documents
  - Guarantee against liability to the spouse of the insured
  - Investigations and Inquiries from the authorities
  - Guarantee of liability for association management
  - Irrelevance of negligence incurred
  - Guarantee to heirs, general representatives

- OPTIONAL EXPANSION**
- Additional guarantee of the amount of compensation limit from GEGI
  - Guarantee against fraud and dishonesty
  - Guarantee against the demands of labor practices
  - Guarantee of liability for educators

**RISK**

- Liquidity Risk**
- Risks related to the ability of Great Eastern General Insurance Indonesia to pay obligations to customers. Great Eastern General Insurance Indonesia will continue to maintain its performance to increase its capital adequacy as determined by applicable regulations.
- Operational Risk**
- Risks caused by the ineffectiveness or failure of internal processes, human resources and systems, as well as external conditions that affect internal operational conditions.
  - Claims are rejected because the claims submitted are caused by the matters that are excluded from the coverage (exclusion).
  - Unilateral cancellation/closed by Insurer if the premium is not paid during the grace period.

## FEE

All Fees are included in the premium component, except for policy printing costs if the policy holder wants the policy in printed form and stamp duty in accordance with applicable tax provisions.

## EXCLUSIONS

1. Asbestos
2. Bodily Injury and Property Damage
3. Defamation by Insured Persona
4. Fines and Penalties
5. Intentional Acts
6. Insured vs Insured
7. Liability Assumed
8. Nuclear
9. Pollution
10. Prior, Pending and Known Claims Circumstances
11. Punitive Damages
12. Refund of Fees
13. Supply of Goods
14. Terrorism
15. War

## REQUIREMENTS AND PROCEDURE

### Procedure On How to Purchase the Product:

- The purchase of this insurance can be done through Agency Marketing Channels, Brokers, Bancassurance or direct marketing
- Could also contact PT Great Eastern General Insurance Indonesia's agents, broker, or office.

### Documents or information required for policy closure:

- a. Application for Insurance Closure (SPPA)
- b. Last audited annual report (2 years)
- c. Insurance limit
- d. Claim Experience for the last 3 years

### Obligation to disclose material facts

Insured must :

1. Disclose material facts, namely information, explanation, circumstances and facts that influence the Insurer's consideration in accepting or rejecting an application for insurance coverage and in determining the premium rate if the application is accepted;
2. Make true statements on matters regarding insurance coverage;

which submitted both at the time of making the insurance agreement and during the coverage period:

- a. If the Insured does not carry out the obligations as stipulated in paragraph (1) above, the Insurer is not obliged to pay for the loss incurred and has the right to terminate the coverage and is not obliged to return the premium.
- b. The provisions in paragraph (2) above do not apply in the event that the undisclosed or incorrectly stated material facts have been known by the Insurer, but the Insurer does not exercise their right to terminate the coverage within 30 (thirty) calendar days after the Insurer becomes aware of the violation.
- c. If the Insured has not paid the premium to the Insurer within the stipulated period after the policy provisions and/or within the stipulated time period, this Policy will be cancelled automatically without having to issue a cancellation recommendation starting from the expiration date of the grace period and the Insurer is released from all liability for losses from that date.

### Premium Payment Procedure

1. If the insurance period is less than 30 days, the premium must be paid in full before the policy is issued and specifically for the Insurance Period that are 30 days or more or an annual policy, the premium must be paid and actually received in full by Great Eastern (or the intermediary through whom this policy is enforced) within 30 days from:
  - a. the date on which the coverage under the policy, renewal certificate or insurance memorandum takes effect, or
  - b. the effective date of any endorsement, if any, issued under the said policy, certificate of renewal or insurance memorandum.
2. Premium payment can be made by cash, cheque, bilyet giro, transfer or by other means agreed between the Insurer and the Insured.  
The insurer is deemed to have received the premium payment when:
  - a. Receipt of cash payment, or
  - b. The premium, in question has been entered into the insurer's bank account, or
3. In the event that the premium payable is not paid and is not actually received in full by Great Eastern (or the intermediary through whom this policy is applied) within the period referred to above, then:
  - a. Coverage under the policy, renewal certificate, insurance note or endorsement is automatically terminated immediately after the expiration of the said payment limitation period;

- b. Automatic termination of coverage will not reduce any liability incurred during the premium payment period; and Great Eastern is entitled to a premium for the time spent by calculating the prorated premium.

**Procedure for Submitting a Claim**

- 1) The Insured first reports the occurrence of an event that causes a loss to the Insurer within 7X24 hours after the event that causes a loss occurs,
- 2) The Insured immediately sends claim documents to the Insurer within 30 days from the event that gave rise to the claim in the form of:
  - a. Claim report form;
  - b. Photocopy of Policy;
  - c. Minutes from the local police chief or a statement from the village head or sub-district head regarding the incident;
  - d. Report as detailed and complete as possible on the matter which according to their knowledge caused the loss or damage;
  - e. Information and other relevant evidence, which is reasonable and appropriate to be requested by the Insurer.
- 3) Provide the Insurer with all information and documentation that the Insurer requests. If the Insurer requests it, the Insured must provide the Insurer with a statement that verifies the truth of the Insured's claim and matters relating thereto; and promptly send the Insurers any court documents or other communications the Insured has received regarding the claim.
- 4) The Insured could contact the Head Office:

PT Great Eastern General Insurance Indonesia  
MidPlaza 2, 23rd Floor. Jl. Jenderal Sudirman Kav.10-11, Jakarta 10220, Indonesia  
Operational Hours: 8.30 AM – 5.30 PM from Monday to Friday (Except for Holidays)  
Phone. +6221 5723737  
Fax +6221 5710547-48  
Email: [wecare-id@greateasterngeneral.com](mailto:wecare-id@greateasterngeneral.com)

**Claim Payment**

The Insurer is obliged to complete the payment of claim within 30 (thirty) calendar days from the date of written agreement between the Insurer and the Insured or certainty regarding the amount of claim to be paid.

**Service and Complaint Procedure**

If the Insured is not satisfied with the Insurer's products and services and wants to submit a complaint, please contact the Insurer via:

PT Great Eastern General Insurance Indonesia  
MidPlaza 2, 23rd Floor. Jl. Jenderal Sudirman Kav.10-11, Jakarta 10220, Indonesia  
Operational Hours 8.30 AM – 5.30 PM From Monday to Friday (Except for Holidays)  
Phone +6221 5723737  
Fax +6221 5710547-48  
Email: [wecare-id@greateasterngeneral.com](mailto:wecare-id@greateasterngeneral.com)

Please complete the Insured's complaint submission by including your personal data and No. Policy or No. Insured Certificate and other information relating to the Insured's complaint. Service and complaint procedures are as follows:

If an agreement is not reached for the settlement of the complaint, the Insurer will assist the insured to be able to resolve the dispute either through a court or a mediation agency, or the Insured may submit an application to the Financial Services Authority to facilitate settlement.

- Record receipt of complaints (in writing) – 2 working days
- Temporary Response (if needed) – 10 working days
- Final resolution – 20 working days

In the event that a dispute arises between the Insurer and the Insured as a result of the interpretation of the responsibility or amount of compensation from this Policy, the dispute will be resolved through a reconciliation or deliberation by the Insurer's internal unit which handles Services and Complaints for Consumers. Disputes arise since the Insured has stated in writing his disagreement on the matter in dispute. Settlement of disputes through reconciliation or deliberation is carried out within a maximum period of 60 (sixty) calendar days from the onset of the dispute.

If the settlement of the dispute through reconciliation or deliberation as regulated in paragraph 1 does not reach an agreement, then the disagreement must be stated in writing by the Insurer and the Insured. Furthermore, the Insured can choose dispute resolution out of court or through court by selecting one of the dispute resolution clauses as set out below.

**A. ALTERNATIVE FINANCIAL SERVICES SECTOR DISPUTE SETTLEMENT INSTITUTIONS**

It is hereby stated and agreed that the Insured and the Insurer will settle the dispute through the Financial Services Sector Alternative Dispute Resolution Institution under the Financial Services Authority.

**B. COURT**

It is hereby stated and agreed that the Insured and the Insurer will settle the dispute through the District Court in the territory of the Republic of Indonesia.

### SIMULATION

#### Premium and Rate Simulation

- a. The insured value is agreed with the Sum Insured Rp. 10.000.000.000
- b. According to the company's rater based on the financial report of the association
- c. The Premium is paid Rp. 12.000.000
- d. Additional the cost of the policy and stamp duty of Rp. 60.000

#### Claim Payment Simulation

- a. There is a claim due to the negligence of the insured and the claim is Rp. 150,000,000.-
- b. The demand for reimbursement of medical expenses is Rp. 5,000,000.-
- c. After analysis by the insurance company, the claim is guaranteed in the policy.
  - a. Deductible / own risk is Rp. 25,000,000-
  - b. Total claim payment is Rp 125.000.000

### ADDITIONAL INFORMATION

#### Important Definitions:

- a. "Insured" means the insured listed in the Schedule of Insurance.
- b. "Insurance Period" means the period specified in the Schedule for which the insurance coverage provided by this Policy applies.
- c. "Policy" includes this Policy Agreement, Schedule of Coverage and documents issued at a later date to the Insured, which amend the Policy Agreement or Schedule of Coverage.
- d. "Business" means Insured's trade or occupation, which is described in the Schedule and is carried out in and from the Location

#### Product Term and Conditions

- a. The minimum age for the insured is 18 years and has a personal identity (KTP).
- b. The sum insured varies according to the agreed replacement value.

#### Disclaimer (Must be read):

1. Public Liability Insurance is an insurance product owned by PT Great Eastern General Insurance Indonesia
2. You have read, received an explanation, and understand the Public Liability Insurance product according to the Product and Service Information Summary.
3. This summary of product and service information is not part of the insurance and policy application
4. You are required to read, understand, and sign the application for insurance and policy applications.
5. The information included in this Product and Service Information Summary is effective as of the date of printing of the document.
6. You must carefully read this Summary of Product and Service Information before agreeing to purchase the product and have the right to ask the employees of the Insurance Company for all matters related to this Summary of Product and Service Information.
7. The information contained in this summary is subject to the terms, conditions and exceptions to the wording of the Policy, a copy of which can be obtained from PT Great Eastern General Insurance Indonesia.
8. If an agreement is not reached for the settlement of the complaint, we will assist you to be able to resolve the dispute either through the courts or through a mediation agency, or you can submit an application to the Otoritas Jasa Keuangan to facilitate the settlement.



PT Great Eastern General Insurance Indonesia  
licensed and supervised by Otoritas Jasa Keuangan (OJK)

Date of Document Printing  
01/01/2024